

RYDE driving mentor

Organisation	Town of Bassendean
Location	50 Old Perth Road, Bassendean, WA 6054
Volunteer coordinator contact	Shanel De Silva (08) 93772191 volunteer@bassendean.wa.gov.au
Position category	Education/Mentoring
Days/ hours required	Self-managed online booking

Position Summary:

Mentor young disadvantaged people aged 16 to 25 who need to complete their 50 'log book' hours to obtain their driver's license. The supervised driving hours are not lessons and the client is not under instruction. As part of this process mentors build a positive non-judgmental relationship with clients while promoting safe driving attitudes.

***A specially equipped vehicle and comprehensive insurance provided by the Town of Bassendean.**

Position Requirements:

***All costs associated with meeting selection criteria will be borne by the RYDE program**

- Working with Children Check
- Federal Police Clearance
- Held a current Australian Driver's License for at least four years.
- Prospective mentors are required to do a series of online induction modules
- Good communication skills and ability to work with young people
- A minimum of two references

Key Responsibilities and Duties

- Work with the RYDE program stakeholders including Clients, Volunteer Coordinator, Vehicle Manager Case, Supervisors Program Manager
- Adhere at all times to RYDE Program Policies and Procedures, including the Supervising Driver Conduct Agreement and the Privacy and Confidentiality guidelines.

- Complete an online induction covering most areas of operation, including; using OBAMS, working effectively with clients, program communication, phased driving experience model, case notes and HR matters.
- Sight clients valid Learner's Permit before each session.
- Facilitate a short discussion before and after each session with a clear focus on the Client's strengths, complete Support and Driving notes at the conclusion of each Driving Session. .
- Be available for SMS and email communication
- Adhere to professional and personal boundaries to avoid confusion or the misinterpretation of actions.
- Adhere to traffic laws as mentors will be liable for their own fines and infringements whilst driving the vehicle.
- Report any maintenance issues, damage or other incidents as soon as possible using the appropriate incident form.
- Refuel vehicle as needed or notify the Program Coordinator if unable to complete refuelling of the vehicle when required

■ Training:

- Attend initial and ongoing training where required.
- Complete an online induction covering most areas of operation, including; using OBAMS, working effectively with Clients, program communication, phased driving experience model, case notes and HR matters.

Benefits of becoming a Volunteer Mentor for the RYDE Program

- The opportunity to provide feedback about your role
- Having a point of contact to support you if you have any questions or feedback
- Volunteer recognition and support provided through the Town of Bassendean Volunteer Program
- The satisfaction in knowing that you are able to make a difference in the lives of young peoples in the program