



Warren Blackwood RYDE Driving Mentor Information

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| Organisation | Blackwood Youth Action |
| Location | 33 Steere St Bridgetown WA 6255 |
| Email Follow Link on Web Page | ryde@blackwoodyouthaction.com.au www.blackwoodyouthaction.com.au |
| Program Coordinator Contact | Kaye Davies Phone number to be supplied |
| Position category | Mentoring |
| Days/Hours required | As many as can be provided by mentor. Flexible hours and days available. Mentor bookings done online. |

Position Summary:

Mentor disadvantaged young people aged 16 to 25 who need to complete their 50 "logbook" hours to obtain their driver's license. The supervised driving hours are not lessons and the client is not under instruction. As part of this process mentors build a positive non-judgmental relationship with clients while promoting safe driving attitudes.

A specially equipped vehicle and comprehensive insurance provided by Blackwood Youth Action Inc.

Position Requirements:

- Working with Children Check
- Held a current Australian Driver's License for at least four years.
- Prospective mentors are required to do a series of online induction modules
- Good communication skills and ability to work with young people
- A minimum of two references

*All costs associated with meeting selection criteria will be borne by the Warren-Blackwood RYDE program and Blackwood Youth Action Inc.

Key Responsibilities and Duties

- Work with the RYDE program stakeholders including Clients, Program Coordinator.
- Always adhere to RYDE Program Policies and Procedures, including the Supervising Driver Conduct Agreement and the Privacy and Confidentiality policies.
- Complete an online induction covering most areas of operation, including; using OBAMS, working effectively with clients, program communication, phased driving experience model, case notes and HR matters.
- Sight clients valid Learner's Permit before each session.
- Facilitate a short discussion before and after each session with a clear focus on the Client's strengths, complete Support and Driving notes at the conclusion of each Driving Session.
- Be available for phone, SMS and email communication
- Adhere to professional and personal boundaries to avoid confusion or the misinterpretation of actions.
- Adhere to traffic laws as mentors will be liable for their own fines and infringements whilst driving the vehicle.
- Report any maintenance issues, damage or other incidents as soon as possible using the appropriate incident form.
- Refuel vehicle as needed or notify the Program Coordinator if unable to complete refueling of the vehicle when required

Training:

- Attend initial and ongoing training where required.
- Complete an online induction covering most areas of operation, including using OBAMS, working effectively with Clients, program communication, phased driving experience model, case notes and HR matters.

Benefits of becoming a Volunteer Mentor for the Warren – Blackwood RYDE Program

- The opportunity to provide feedback about your role
- Having a point of contact to support you if you have any questions or feedback
- Volunteer recognition and support provided through Warren-Blackwood RYDE Program and Blackwood Youth Action Inc.
- The satisfaction in knowing that you can make a difference in the lives of young people in the program

